



Annual Report

2011

Contents

Message	1
Town Departments	
Administration	2
Parks & Recreation	2
Public Works	3
Health & Sanitation	3
Main Street Gardnerville	4

Town Board Members

Mike Philips, Chairman
Robin Bernhard, Vice-Chairman
Paul Lindsay, Member
Ken Miller, Member
Linda Slater, Member
Tom Dallaire, Town Manager/Engineer

Town Staff:

Tom Dallaire, Town Manager
Josh Poulson, Engineering Tech
Carol Louthan, Office Manager Sr.
Marie Nicholson, Office Assistant Senior
Paula Lochridge, Main Street Program Manager

Maintenance Staff:

Mike Plut
Dan Grimes
Ryan Clark
Jody Martin
Steve Thompson
Craig Tuthill
Mike Turner

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Town Manager's Message

At the beginning of each year, town staff prepares a brief report for you - the resident, property owner and/or business owner within the Town of Gardnerville – in order to share the accomplishments and projects completed during 2011, and to provide information on proposed projects for 2012.

The town has been affected by the downturn in the US economy and lower assessed property values reduced revenues. This year within the town boundary there is a projected 3.1 million reduction in assessed value from last fiscal year. This decline in property value reduces the taxes received by the town to use for operations, maintenance, and town improvement projects. The reduction, coupled with the rising cost to do business reduces the amount of funds we have to perform maintenance services. This year the town will be further affected by the downturn in the economy and your Town Board is striving to provide the best possible service to meet community expectations. On the bright side, revenues are not projected to be decreasing as much in 2012 as they have in the past couple of years.

It is an honor to be able to work with the Gardnerville Town Board and town staff to serve the community by accomplishing goals set in the town's strategic plan.

A major highlight in December 2011 was the town's closing of escrow on a 7.43 acre portion of the Hellwinkel Ranch. A big thank you to those who have made this acquisition possible: Jim Park, the previous Town Manager; Randy Slater, Jerry Smith, Tom Cook, and Robin Bernhard, prior Town Board members; Paul Lindsay, Ken Miller, Mike Philips and Linda Slater, current Town Board members. They saw this property acquisition as a priority for the town for the betterment of the community. We continue to work on the plans for the flood channel improvements for this site. We are also working with the California Nevada Barn Alliance to assess the condition of the existing Hellwinkel hay barn so it will be safe for public occupancy and use during community events that are being planned.

Main Street Gardnerville (MSG) continues to hold events that bring people to the downtown core businesses, working to ensure that the whole community knows where businesses are located and what merchandise and services businesses have to offer. MSG is planning more events and/or programs this coming year and will be participating in parades in town. Substantial progress has been made on the community garden. Construction of the "movable garden" portion of this project is underway and it is scheduled to open this summer.

With the assistance of Josh Poulson, newly hired this past September, town staff is working on the projects contained in this report. Staff is always searching for alternative funding sources, but is finding those sources drying up as well. The town was invited to apply for NDOT funding to improve a couple of the crosswalks within Gardnerville that are adjacent to Carson Valley Middle School, Gardnerville Elementary School and Kingslane. We are also working with NDOT to add sidewalk along Highway 395 from Kingslane to the Waterloo Center.

On behalf of the Gardnerville Town Board and staff, our sincerest thanks for 2011 and best wishes for 2012.

Sincerely,
Tom Dallaire

Gardnerville Town Manager



Town acquired 7.73 acres of the Hellwinkel Ranch

Administration

Town Administration provides overall support for Town operations and serves as point in ensuring the Town Board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, and public communications.

- With the addition of Josh Poulson, engineering tech, to Town staff, we have been able to do more engineering design work inhouse.
- The Town website is updated on an as-needed basis by staff throughout the year. We are currently proceeding with a web site upgrade that the County is doing with their site.
- The town manager will be sitting on the Douglas County Hazard Mitigation Committee in an effort to have the town's flood improvements listed on the Hazard Mitigation Plan.
- Staff worked with Boy Scout Joseph Syammach and Troop 240 on an Eagle Scout project that helped install dogi-pot bags and trash stations along the Gilman Pond Nature Trail. They also helped put down decomposed granite on the west side of the pond to allow better access to the public.
- Worked with the County IT Department as we became integrated with the county's system.
- BGS Roofing installed a new roof and adownspout on the town administration building.
- Working with developer to bring new businesses and housing to Gardnerville. Also working with local business owners and the county on a plan for parking district.
- Staff reviewed the speed issues, stop signs at intersections and currently working up a plan to possibly install traffic calming devices on Chichester Drive.



2011 Arbor Day tree planting



MOVIES IN THE PARK - HOW TO TRAIN YOUR DRAGON

Parks and Recreation

The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for Town activities.

- Received the "Tree City USA" recognition for the ninth consecutive year.
- The sixth season of Movies in the Park continued with four great movies (How to Train Your Dragon, Top Gun, Young Frankenstein and Transformers) for residents to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses. We appreciate their support.
- The Carson Valley Pops Orchestra delighted the audience with patriotic music for their 5th Annual "Red, White, and Blue" 4th of July celebration at Heritage Park. The 2012 event will be held at Minden Park.
- On Arbor Day 2011 Board Member Linda Slater and town staff assisted in planting a jack pear tree donated by Plant It Nursery. Lexi Brennecke and Elana Ketchian were present on behalf of the Future Farmers of America and Jim Woods, Birding Under Nevada Skies, was also present.
- Other annual events held at Heritage Park included Blankets, Burgers & Brews, Valley Cruiser's annual Rockathon Car Show co-sponsored by the Gardnerville Town Board, the Sertoma Club's annual Oktoberfest and the Carson Valley Christmas Kickoff, which featured cosmic color ribbon in the musical light show.
- Assisted Main Street Gardnerville in watering of plants and helping with other Main Street events.
- A big thank you to Rotary who swept our sidewalks, planted shrubs and trees in the Martin Slough nature area so that USDA grant funds could be obtained



2011 SIDEWALK REHABILITATION

Public Works

The Public Works Department maintains 40 lane miles of local streets, maintains the Town's storm drain conveyances, controls weeds within the public right of way, provides snow and ice control measures in inclement weather, and all other maintenance associated with the street network. Review of development projects and design of road maintenance and repair projects is provided through the Town manager/engineer and engineering technician.

- Storm Drains - Hydro Tech cleaned several sections of the storm drains throughout town. They also took video of these drains so we can see where the problem areas are located and develop an inventory of storm drain replacement projects.
- 2011 Sidewalk Rehabilitation was completed by V & C Construction. We repaired damaged sidewalk and performed ADA compliance upgrades. We were invited to apply for NDOT funding for ADA ramp and crosswalk upgrades on Highway 395.
- ADA transition plan - Staff is working on a plan for handicap ramp replacement and improvements required with the new 2010 ADA guidelines. Having these plan will protect the town from non-compliance lawsuits
- Preparing an application to Douglas County for the area at the end of Toiyabe adjacent to Toler Avenue. This will extend the eight-foot wide sidewalk from its end at the Raley's parking lot to Toler Lane. This will connect the sidewalk on Toler to the side walk along Highway 395. It is also planned to add a small vehicle access from Toiyabe to the town maintenance yard.
- FEMA approved the town submitted flood maps and will be updating their Firm maps in 2012. Look for public workshops when FEMA provides draft versions of the prepared map.
- The Hellwinkel property acquisition is now complete. We will continue with the plans for flood mitigation and constructing a floodway and pedestrian path extension through the property.
- The overgrown Toler landscaping has been removed. In the spring we will be adding drought tolerant flowers



2011 SIDEWALK REHABILITATION

and shrubs to provide some additional color along the walkway and replacing the turf with DG.

- Still working with Douglas County and the Town of Minden on a Martin Slough ditch trail from Highway 395/ Minden's Jack's wetlands to Lampe Park.
- Annual in-house maintenance work also included weed control, traffic sign replacements, snow and ice control operations, and cleaning of above ground storm drain conveyances.
- Working on the pavement index and plans for rehabilitation

Health and Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

- A route change for Arbor Gardens and Stodick Estates was implemented in an effort to consolidate residential routes and cut down overtime on holidays.
- The Greenwaste program has once again been put on hold for the winter to help with fuel costs and free up maintenance staff's time for other projects within the town. Please put out your greenwaste during the off season with your normal garbage.



GREENWASTE CANS

- We received the first shipment of greenwaste cans. In January staff will begin the first phase of replacing blue greenwaste cans with the new green cans stenciled with "Greenwaste only". The first phase encompassed Arbor Gardens, Stodick Estates and Kingslane.

Main Street Gardnerville Program

The Main Street Gardnerville program has been up and running since 2008. The Main Street Gardnerville District represents more than 200 parcels and nearly 200 businesses. During the past year, Main Street is proud to have accomplished the following:

- Membership Increased to over 59 businesses and individuals
- 3,720 Plus Volunteer Hours Completed Representing in Excess of \$74,400
- Database Members Increased to 800 and our Facebook Page has 1200 Fans
- Grants
 - ✓ NCOT grant provided us the opportunity to create a Tourism Video promoting our downtown district.
 - ✓ With a grant from the Nevada Commission on Tourism, Main Street Gardnerville has created some attractive and informative signs to help shoppers find parking. The first three signs have been installed at Sharkey's Casino, Cheshire Antiques, and Heirloom Antiques, and more will go in at other locations soon.
- Main Street Beautification
 - ✓ Hanging flower baskets have been displayed along the main street corridor and were developed in conjunction with local high school horticulture programs. Volunteers have provided the raw materials and training for students and their instructors over the past three years of the flower basket program.
 - ✓ The flower program also involves 60 Adopt-a-Pots. Businesses within the district adopt pots and place these pots outside their entryways during the spring and summer months.
 - ✓ There have been a total of 16 new businesses opened in the Main Street District in 2011 with only 5 closing or relocating.
- A busy calendar of community events continues to draw residents
- The Town of Gardnerville has offered 1.59 acres of vacant property adjacent to Heritage Park for the site of Heritage Park Gardens, a "place to learn, grow, share and beautify. To cultivate and nurture our community." The community gardens will offer families an opportunity to plant, harvest and share good local food. It will include three demonstration gardens, a compost area, an area for children, and a location for gardening classes. They have published a conceptual drawing and a brochure for fundraising and have installed a sign on the site announcing it will be "growing soon." Plans are to open the gardens soon but prior to that the property needs grading, fencing and a basic irrigation system.



BBB - 2011



MAIN STREET FLOWER BASKETS